



SWISS UNITED CHURCH OF CHRIST

We are a family of faith committed to the teachings of Christ, to social justice, and to mission at home and abroad. We strive to be a welcoming church that includes everyone wherever they are on life's journey.

Application for Employment

(Please print clearly)

If you have a copy of a resume, please attach to the Application for Employment.

Application Date: _____

1. Personal Information

Last Name:		First Name:		Middle Initial:
Last Four Digits of SSN:			Date of Birth:	
Mailing Address 1:				
Mailing Address 2:				
City:	State:	Zip:	County:	
Daytime / Evening Phone Number:			Other Phone Number (e.g., cell):	

2. Are you currently legally authorized to work in the United States? Yes No

(In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required Employment Eligibility Verification Form (Form I-9) upon hire.)

3. Are you a Wisconsin resident? Yes No

4. Do you have a valid Wisconsin driver's license or eligibility to obtain one? Yes No

5. If the job requires, would you be able to travel? Yes No

6. Are you a Veteran? Yes No

7. **Work Hours Preference** *(Check all that you will accept.)*

<input type="checkbox"/>	Full Time	<input type="checkbox"/>	Seasonal	<input type="checkbox"/>	Evening
<input type="checkbox"/>	Part Time	<input type="checkbox"/>	Weekends		

8. **Education Level** *(Check highest level completed.)*

<input type="checkbox"/>	Did not complete high school/GED	<input type="checkbox"/>	One-year vocational diploma
<input type="checkbox"/>	Completed GED/HSED	<input type="checkbox"/>	Two-year associate degree
<input type="checkbox"/>	Graduated from high school	<input type="checkbox"/>	Bachelor's degree
<input type="checkbox"/>	Some college, no degree	<input type="checkbox"/>	Some graduate degree courses

9. Employment History

This section must be completed even if you supply a resume. List all employment chronologically beginning with present or most recent employment first. List all employment for the last 10 years. Include any part-time or volunteer work experience. If there is a gap in your employment, please explain. If necessary, attach additional sheets using this format to provide additional employment information. References listed below, may be contacted in addition to any others the employer deems necessary. Please ensure that phone numbers provided are accurate.

Name – Employer			Duties / Responsibilities
Street Address			
City	State	Zip Code	
Position held			
Supervisor (Reference)		Telephone Number	
Dates of Employment From _____ To _____			
Hours per Week Full Time _____ Part-Time _____ Volunteer _____			
Name – Employer			Duties / Responsibilities
Street Address			
City	State	Zip Code	
Position held			
Supervisor (Reference)		Telephone Number	
Dates of Employment From _____ To _____			
Hours per Week Full Time _____ Part-Time _____ Volunteer _____			
Name – Employer			Duties / Responsibilities
Street Address			
City	State	Zip Code	
Position held			
Supervisor (Reference)		Telephone Number	
Dates of Employment From _____ To _____			
Hours per Week Full Time _____ Part-Time _____ Volunteer _____			

10. Certificate of Statement

By signing below, I understand that all the information on this application is true and complete to the best of my knowledge and that any false or missing job-related information may disqualify me for this position.

Signature: _____ Date: _____